

Regular Board Meeting
Monday, February 26, 2024 6:00 PM
MINUTES

1) Call to Order and Roll Call

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Doniger at 6:00 PM on February 26, 2024 in the Library at 4000 W. Pratt Ave, Lincolnwood, IL 60712. President Doniger appointed Trustee Talaganis as Secretary Pro Tem.

Trustees Present: Doniger, Hedstrom, Kapusta, Silver, Sloan, Talaganis
Trustees Absent: Silber
Staff Present: Horvath, Mitchell-Mace, Lempke, Paddock, Sehgal, Tomzik
Visitors Present: None

2) Public Comment

There were no public comments.

3) Consent Agenda

Trustee Sloan moved and Trustee Kapusta seconded to **APPROVE ITEMS ON THE CONSENT AGENDA:**

- a. Approve Minutes of January 22, 2024 Regular Board Meeting
- b. Approve Financial Report and Disbursements for period 1/1/24 - 1/31/24
- c. Approve Application for Delivery and Sale of Alcohol in the Library Building for Literature and Libations event on April 19, 2024
- d. Approve Proposal for Professional Services: Building Capital Assessment Report including Annual Cost Projections from Product Architecture
- e. Approve Proposal for Interior Painting from D.D. Facility Services

Aye: Doniger, Hedstrom, Kapusta, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** Silber

4) New Business

- a. Approve Resolution 24/5 A Resolution Designating the Library Director as Authorized Signer on the Illinois Funds Account

Trustee Silver moved and Trustee Kapusta seconded to **APPROVE RESOLUTION 24/5 A RESOLUTION DESIGNATING THE LIBRARY DIRECTOR AS AUTHORIZED SIGNER ON THE ILLINOIS FUNDS ACCOUNT.**

Aye: Doniger, Hedstrom, Kapusta, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** Silber

- b. Presentation on Sunday hours

Luke Tomzik gave a presentation on Sunday library usage.

- c. Approve changing the Library's hours to: Friday-Saturday 9am – 5pm

Trustee Sloan moved and Trustee Talaganis seconded to **APPROVE CHANGING THE LIBRARY'S HOURS TO: FRIDAY – SATURDAY 9am – 5pm, STARTING APRIL 5, 2024.**

Aye: Doniger, Hedstrom, Kapusta, Silver, Sloan, Talaganis **Nay:** None **Abstain:** None **Absent:** Silber

BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
4000 W Pratt Ave • Lincolnwood • Illinois 60712

5) Reports

- a. President Doniger said that she was happy with what a great job the staff have been doing, especially regarding programming.
- b. Library Director Lempke shared that she is satisfied with the quotes that she received for landscaping and painting. She also mentioned that there is a request for proposals to find the Library's next IT vendor. She pointed out that the capital needs assessment is coming up.
- c. Departmental statistics for the month of January were included in the board packet.

6) Adjourn to Closed Session

As pursuant to 5 ILCS 120/2 C (21), discussion of minutes of meetings lawfully closed under this Act, whether purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

Trustee Sloan moved and Trustee Hedstrom seconded to **ADJOURN TO CLOSED SESSION AT 6:41 PM.**
Voice vote carried.

7) Reconvene Open Session

President Doniger reconvened the meeting to open session at 6:43 PM.

Trustee Sloan moved and Trustee Hedstrom seconded that the Board approve the minutes of the 8/21/2023, 10/12/23, and 10/23/23 board meetings, but not to release them and to destroy the recording of the 8/22/22 board meeting since it was older than 18 months and the minutes were approved.
Voice vote carried.

8) Schedule of Upcoming Board Meetings

- Regular Board Meeting: Monday, March 25, 2024 6:00 PM

9) Adjournment

Trustee Sloan moved and Trustee Hedstrom seconded that **THE MEETING BE ADJOURNED AT 6:44PM.**
Voice vote carried.


Secretary